

ATTENTION PARENTS - REQUEST FOR LUNCH PASS 2024-2025

Wake County Public School System Policy requires parents to sign permission forms for juniors and seniors wanting to leave campus for lunch. **The signatures need to be verified in one of three ways:**

1. Email the permission form from the parent's email address to leadsecy368@wcpss.net with "Lunch Pass" in the subject line. Please include a picture of the license of the parent who signed the document as proof of signature.
2. Permission form signed by a parent in the present of a Notary Public.
3. Permission form signed by a parent in the presence of a CHS staff member. Parent must present a photo ID.

Lunch/replacement passes cost \$10.00.

Please read Off-Campus rules on the reverse side of this sheet.

OFF CAMPUS LUNCH PASS REQUEST

Name _____ Student ID# _____
Last First

Grade (circle one): Junior Senior

I hereby request a lunch pass and agree to comply with the conditions set forth on page 2 and any other policies now in effect or which may be announced at a later date.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Parent phone #: _____

CHS Staff Signature: _____ Date: _____

Notary Certificate for Acknowledgement

_____ County, North Carolina

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the forgoing document:

Name of Principal

Date: _____

Official signature of Notary

Official seal

_____, Notary Public

Notary's printed or typed name

My Commission expires: _____

Signature verified: Y or N Office staff: _____ Receipt #: _____

CHS Off-Campus Rules

1. Payment can be paid via the [Cary High website](http://wcpss.net/caryhs): wcpss.net/caryhs → Families → Online Payments
2. Students who owe school fees of any kind will not be permitted to purchase a lunch pass until all fees have been paid.
3. The school assumes no liability for any accident or injury incurred in the exercise of this lunch pass.
4. No temporary passes will be issued for misplaced or forgotten lunch passes.
5. The lunch pass allows the student to leave campus during his/her regularly scheduled lunch period, provided he/she has their lunch pass **in his/her possession at the time**. Failure to do so will result in disciplinary consequences for skipping. A photo on your phone is not acceptable.
6. Students with a class average below 60% (D) in any class may result in having their off-campus lunch privileges suspended until they improve their academic standing.
7. The student and parent are responsible for where the student goes for lunch and for his/her transportation
8. Students exercising off-campus lunch privileges are subject to the rules of student conduct as applicable to the regular school day adopted by the Wake County School Board and Cary High School.
9. Any student who is referred to the administration for disciplinary action may have his/her lunch pass revoked or suspended by school administration.
10. Any student who provides transportation off campus for a student who does not have a lunch pass will lose his/her lunch and parking privileges. Offense 1 = 10 days, Offense 2 = Quarter, Offense 3 = Semester
11. Being tardy from off campus lunch carries the same consequences as the over-all school policy regarding tardiness.

In the rare circumstance that a student cannot return to school after lunch, a parent or legal guardian must contact the Attendance Office at 919-460-3549, ext 21805 to avoid disciplinary action for skipping.